

**Weedspport Free Library
Board Meeting Agenda
Thursday, February 11, 2021
6:30 PM zoom meeting**

Please let Cheryl know if you are unable to attend the board meeting, 315-834-6222.

- **Call Meeting To Order**-Wendy Bannister
- **Secretary's Report** (Annual meeting minutes, January 2021 minutes)-Sarah Pickering
- **Public Expression Opportunity**
- **Treasurer's Report** (January 2021)- Megan Quill
- **Directors' Report** (January 2021)-Cheryl Austin and Linda Quinn
 - COVID-19 related issues/observations
 - Annual report to state due March 1st
 - Food for Fines in February
- **Team Assignments and Reports**
 - **Policy and Procedures/Personnel** Sarah, Kimberly, Don, Chris, Wendy, Cheryl
 - New director search and timeline
 - Minimum standard updates by end of 2021
 - **Building and Grounds** Paul and Ted
 - Spring to-do-sidewalk repair, at rear of library
 - **Finance/Long Range Planning** Megan, Bob, Wendy, Cheryl
- **Fundraising** –Bob
- **Confirmation of next board meeting-** Thursday, March 11, 2021 at 6:30 PM (zoom?)
- **Adjourn**

Weedsport Free Library
Regular Board Meeting Minutes
Date: 1/28/2021

Present via Zoom: Ted Ball, Wendy Bannister, Don Burdick, Chris James, Bob Kelley, Sarah Pickering, Megan Quill, Paul Reichhart, Kimberly Springer, Cheryl Austin and Linda Quinn
Absent: None

-Meeting called to order by Wendy at 6:19pm.

-Secretaries Report: Wendy Bannister

*Motion to approve of the Secretary's report by Ted, 2nd by Don, all in favor.

-Treasurer's Report: Megan Quill

*Noted increase in Investments Interest as a result of the stock adjustment. Fundraising represents the funds collected from the Tribute Tree. Funds were paid out for the bookkeeper (outside services) in December. Outdoor maintenance expense was lower than expected most likely due to less snowfall compared to prior years. The funds obtained from the PPP loan have been helpful during the times.

*Motion by Chris, 2nd by Don, all in favor.

Director's report: Cheryl Austin

- Numbers are the same as the Annual meeting.
- Continuing to quarantine returned items for 7 days.
- Directors in the FingerLakes Library System meet once per month. Working with NYS to get frontline library staff considered in the vaccination roll-out.
- Annual report to the state due 3/1/2021.
- Megan moved to accept the Director's report, 2nd by Chris, all in favor.

Committees:

***Policy, Procedures, and Personnel:** Wendy Bannister, Don Burdick, Chris James, Sarah Pickering, Kimberly Springer and Cheryl Austin

- The committee approved of the Director's job posting via e-mail and has since been posted to the Library's website and Facebook page.
- The committee has developed a plan to proceed and has set a deadline to accept resumes by 2/19/21.
- Policies and procedures will need to be updated by the end of 2021 to reflect the minimum standards.

***Buildings and Grounds:** Ted Ball, Paul Reichhart

- Sidewalk needs to be repaired at the rear of library. Don may know someone who could help.

***Finance/Long Range Planning:** Wendy Bannister, Bob Kelley, Megan Quill, Cheryl Austin

- None.

***Fundraising:** Bob Kelley

- Arby's fundraiser has been put on hold due to the ongoing pandemic.
- Cheryl will ask other Directors within the FLLS of fundraising events that have been successful.

Next meeting is February 11, 2021 at 6:30 PM.

At 7:00 PM, Megan moved to Adjourn, 2nd by Ted. All in favor.

Respectfully submitted by Sarah

Weedsport Free Library
Annual Board Meeting Minutes
2020 in Review
January 28, 2021

Present via Zoom: Ted Ball, Wendy Bannister, Bob Kelley, Sarah Pickering, Megan Quill, Paul Reichhart, Alison Rudick, Chris Spoor, Kimberly Springer, Cheryl Austin and Linda Quinn

New Board Members: Don Burdick and Chris James

Absent: None

-Meeting called to order by Wendy at 6:00pm.

-Secretaries Report: Chris Spoor

*Approve 2020 Annual Minutes to accept by Paul, 2nd by Ted, all in favor.

-2020 Friends Report: Cheryl Austin

*Shared friends 2020 highlights. A donation of \$2,500 was provided to the 2020 library operating budget. \$250 was also donated for Linda to purchase the "Take and Make" supplies. The used book sale and Christmas raffle were both successful this past year to help generate income.

-Treasurer's Report: Megan Quill

*Noted increase in Investments Interest as a result of the stock adjustment. Fundraising represents the funds collected from the Tribute Tree. Funds were paid out for the bookkeeper (outside services) in December. Outdoor maintenance expense was lower than expected most likely due to less snowfall compared to prior years. The funds obtained from the PPP loan have been helpful during the times.

*Motion by Bob, 2nd by Alison, all in favor.

2020 Director's report: Cheryl Austin and Linda Quinn

- Patron visits significantly declined beginning in March due to the pandemic and continue to remain relatively low compared to prior years. Digital Downloads have steadily increased throughout 2020.
- From Mid-March through the rest of the year, the library's operations changed drastically due to the COVID-19 pandemic.
- March 16th – June 14th – The library was closed. Cheryl and Linda worked remotely coming into the office on occasion as needed.
- June 15th – July 19th – The library opened for curbside service, closing an hour early at 8PM. All library materials were quarantined for 3 days upon return. Interlibrary loan resumed on July 7th, one delivery per week.
- July 20th – December 31st – The library opened up again for browsing and curbside options. Interlibrary loan increased to two times per week. Meeting room use resumed to 50% capacity.
- Every effort was made to protect staff members and the public, putting protocols in place and getting used to the "new normal".

- Linda received funding from the Community Foundation Library Grant to be used for "Imagine your Story 2020".
- Beginning in April, Linda started the virtual story time each week and posted to the Library's Facebook page.
- Kids "Take and Make" crafts were assembled and given out weekly.
- "Imagine your Story 2020" Summer Reading program was held virtually and ran from July 6th – August 7th.
- *Motion by Paul, 2nd by Ted, all in favor.

President's 2020 Report: Wendy Bannister

*Thank you to the Director, Assistant, aides, and volunteers.

2020 was a challenging year.

Cheryl will be retiring in March 2021

Job notices have been posted for the Director's position.

Approval for new Board members: Don Burdick and Chris James (secretary cast one ballot)

*Motion by Alison, 2nd by Paul, all in favor.

Board member officers (secretary cast one ballot)

2021 Officers: President – Wendy Bannister

Vice-President- Bob Kelley

Treasurer – Megan Quill

Secretary – Sarah Pickering

*Motion by Paul, 2nd by Don, all in favor.

Thank you to our departing board members Chris S. and Alison for your years of service (Chris-6, Alison-3).

Motion to adjourn at 6:18pm. Motion to accept by Bob, 2nd by Chris, all in favor.

Respectfully submitted by Sarah

Weedsport Free Library
Balance Sheet
January 31, 2021

ASSETS

Current Assets		
Key - Checking #4047	\$	1,013.69
Key - Public Tax Money #2802		55,771.88
Key Restricted Svgs #0148		185,723.47
Cash on Hand		200.00
		<u>242,709.04</u>
Total Current Assets		
		242,709.04
Property and Equipment		
Building		476,402.11
Furniture and Fixtures		103,034.30
Office Equipment		8,965.91
Land		9,000.00
Accumulated Depreciation		(356,719.10)
		<u>240,683.22</u>
Total Property and Equipment		
		240,683.22
Other Assets		
Mobil Stock		6,775.16
		<u>6,775.16</u>
Total Other Assets		
		6,775.16
Total Assets		
	\$	<u><u>490,167.42</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Pension Payable	\$	174.98
HRA		1,000.00
Restricted Funds - Friends		10,031.95
Restricted Funds-Jr. Friends		1,229.36
		<u>12,436.29</u>
Total Current Liabilities		
		12,436.29
Long-Term Liabilities		
		<u>0.00</u>
Total Long-Term Liabilities		
		0.00
Total Liabilities		
		12,436.29
Capital		
Surplus - Capital		448,937.76
Retained Earnings		37,522.88
Net Income		(8,729.51)
		<u>477,731.13</u>
Total Capital		
		477,731.13
Total Liabilities & Capital		
	\$	<u><u>490,167.42</u></u>

Weedspport Free Library
 Budget Income Statement
 For the One Month Ending January 31, 2021

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Cayuga County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Town of Brutus	0.00	0.00	0.00	0.00	0.00	0.00
Village	0.00	0.00	0.00	0.00	0.00	0.00
School District	0.00	0.00	0.00	0.00	0.00	0.00
Local Aid	0.00	0.00	0.00	0.00	0.00	0.00
Other Cash Grants	0.00	0.00	0.00	0.00	0.00	0.00
Other State Aid	0.00	0.00	0.00	0.00	0.00	0.00
PPP Cares Program	0.00	0.00	0.00	0.00	0.00	0.00
Gifts/Endowments-OR	0.00	0.00	0.00	0.00	0.00	0.00
Donations-OR	47.75	1,000.00	(952.25)	47.75	1,000.00	(952.25)
Donations from Friends	0.00	3,000.00	(3,000.00)	0.00	3,000.00	(3,000.00)
Fund Raising-OR	0.00	0.00	0.00	0.00	0.00	0.00
Investments Interest-OR	2.56	0.00	2.56	2.56	0.00	2.56
Library Fines-OR	0.00	0.00	0.00	0.00	0.00	0.00
Copier & Fax Fees-OR	60.00	750.00	(690.00)	60.00	750.00	(690.00)
Lost Materials Income	0.00	0.00	0.00	0.00	0.00	0.00
Other Income-OR	0.00	500.00	(500.00)	0.00	500.00	(500.00)
Grant Income	0.00	0.00	0.00	0.00	0.00	0.00
Restricted Income	270.00	0.00	270.00	270.00	0.00	270.00
Total Revenues	380.31	5,250.00	(4,869.69)	380.31	5,250.00	(4,869.69)
Salaries/Benefits	8,322.06	7,977.66	344.40	8,322.06	7,977.66	344.40
Total Payroll/Expense	8,322.06	7,977.66	344.40	8,322.06	7,977.66	344.40
Expenses						
Building Repair	0.00	2,000.00	(2,000.00)	0.00	2,000.00	(2,000.00)
Serials	265.69	0.00	265.69	265.69	0.00	265.69
Books	0.00	583.33	(583.33)	0.00	583.33	(583.33)
Software/online databases	0.00	0.00	0.00	0.00	0.00	0.00
Audio/Video/DVD	0.00	0.00	0.00	0.00	0.00	0.00
Computer Lic	0.00	0.00	0.00	0.00	0.00	0.00
Contract Services	58.00	323.33	(265.33)	58.00	323.33	(265.33)
Copier - Lease	68.95	69.00	(0.05)	68.95	69.00	(0.05)
Custodial Support	30.32	483.33	(453.01)	30.32	483.33	(453.01)
Equipment Repair/Upgrades	0.00	208.33	(208.33)	0.00	208.33	(208.33)
Insurance - Property/Liability	0.00	0.00	0.00	0.00	0.00	0.00
Insurance - D & O	0.00	0.00	0.00	0.00	0.00	0.00
Library Supplies	4.44	58.33	(53.89)	4.44	58.33	(53.89)
Outside Services	0.00	0.00	0.00	0.00	0.00	0.00
Other Expenses	0.00	200.00	(200.00)	0.00	200.00	(200.00)

Weedspport Free Library
Budget Income Statement
For the One Month Ending January 31, 2021

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Outdoor Maintenance	0.00	157.50	(157.50)	0.00	157.50	(157.50)
Postage	226.00	25.00	201.00	226.00	25.00	201.00
Professional Services	0.00	154.17	(154.17)	0.00	154.17	(154.17)
Publicity	0.00	0.00	0.00	0.00	0.00	0.00
Telephone	134.36	128.33	6.03	134.36	128.33	6.03
Travel & Seminars	0.00	750.00	(750.00)	0.00	750.00	(750.00)
Utilities	0.00	458.33	(458.33)	0.00	458.33	(458.33)
Total Expenses	787.76	5,598.98	(4,811.22)	787.76	5,598.98	(4,811.22)
Net Operating Income	(8,729.51)	(8,326.64)	(402.87)	(8,729.51)	(8,326.64)	(402.87)
Mobil Unrealized Gain Investme	0.00	0.00	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	0.00	0.00	0.00
Net Income	\$ (8,729.51)	\$ (8,326.64)	\$ (402.87)	\$ (8,729.51)	\$ (8,326.64)	\$ (402.87)

Weedsport Free Library
Cash change report
As of: January 31, 2021

<u>Account Number</u>	<u>Account Description</u>	<u>Beginning Balance</u>	<u>Debit Change</u>	<u>Credit Change</u>	<u>Net Change</u>	<u>Ending Balance</u>
10000	Key - Checking #4047	2,651.27	\$ 6,107.75	\$ (7,745.33)	\$ (1,637.58)	\$ 1,013.69
10500	Key - Public Tax Money #	61,770.89	0.99	(6,000.00)	(5,999.01)	55,771.88
10900	Key Restricted Svgs #014	185,449.49	533.82	(259.84)	273.98	185,723.47
11000	Cash on Hand	200.00	0.00	0.00	0.00	200.00
	Totals	<u>250,071.65</u>	<u>\$ 6,642.56</u>	<u>\$ (14,005.17)</u>	<u>\$ (7,362.61)</u>	<u>\$ 242,709.04</u>

Weedsport Free Library
GI Account Summary Report
As of: January 31, 2021

<u>Account Number</u>	<u>Account Description</u>	<u>Beginning Balance</u>	<u>Debit Change</u>	<u>Credit Change</u>	<u>Net Change</u>	<u>Ending Balance</u>
24000	Restricted Funds - Friends	(9,776.69)	\$ 6.99	\$ (262.25)	\$ (255.26)	\$ (10,031.95)
24200	Restricted Funds-Jr. Frien	(1,229.36)	0.00	0.00	0.00	(1,229.36)
	Totals	<u>(11,006.05)</u>	<u>\$ 6.99</u>	<u>\$ (262.25)</u>	<u>\$ (255.26)</u>	<u>\$ (11,261.31)</u>

Weedspport Free Library
Summary Restricted Savings Account
For the Period From Jan 1, 2021 to Jan 31, 2021

Filter Criteria includes: 1) IDs: Restricted Monies. Report order is by ID. Report is printed excluding Balance Forward and Summarized by Job, Phase, Cost Code.

Job ID	Phase ID	Cost Code ID	Actual Rev.	Actual Exp.	Net DR/CR	Remaining
Restricted	Friends Restricted	Membership	100.00		-100.00	
		Other Expense		6.99	6.99	
		Sale of Books	162.25		-162.25	
			<u>262.25</u>	<u>6.99</u>	<u>-255.26</u>	
	Interest		1.57		-1.57	
			<u>1.57</u>		<u>-1.57</u>	
	Peterson Memorial	Other Income	270.00		-270.00	
		Serials		27.95	27.95	
			<u>270.00</u>	<u>27.95</u>	<u>-242.05</u>	
Restricted	Total		<u>533.82</u>	<u>34.94</u>	<u>-498.88</u>	<u>-498.88</u>
Report	Total		<u>533.82</u>	<u>34.94</u>	<u>-498.88</u>	<u>-498.88</u>

Meeting Room Use:

- Library adult book club
- Girl Scout meetings
- Tutoring
- Patrons doing Zoom meetings
- Students-virtual school

January 2021

- Deliveries from FLLS continued at twice per week.
- All COVID-19 protocols continued to be followed.
- Cheryl attended Directors FLLS zoom meeting on 1/27/21.
- Cheryl met with Jeanette Peterson to evaluate the Peterson Adirondack Collection, identifying books for deletion and planning 2021 purchases for the collection. Jeanette and Loren wish to purchase two public computers for the library this year with Peterson funds (when we order through the bulk buy at FLLS).

Children's Programs January 2021

Story Time sessions continued to be recorded weekly and posted to the library's Facebook and website.

Weekly Kids Take & Make craft kits continued to be assembled and given out. These kits have been a big hit! Kits are advertised on the library's Facebook and website.

Linda attended 4 children's programming webinars in January.

Weedsport Free Library
Balance Sheet
January 31, 2021

ASSETS

Current Assets		
Key - Checking #4047	\$	1,013.69
Key - Public Tax Money #2802		55,771.88
Key Restricted Svgs #0148		185,723.47
Cash on Hand		200.00
		<hr/>
Total Current Assets		242,709.04
Property and Equipment		
Building		476,402.11
Furniture and Fixtures		103,034.30
Office Equipment		8,965.91
Land		9,000.00
Accumulated Depreciation		(356,719.10)
		<hr/>
Total Property and Equipment		240,683.22
Other Assets		
Mobil Stock		6,775.16
		<hr/>
Total Other Assets		6,775.16
		<hr/>
Total Assets	\$	<u><u>490,167.42</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Pension Payable	\$	174.98
HRA		1,000.00
Restricted Funds - Friends		10,031.95
Restricted Funds-Jr. Friends		1,229.36
		<hr/>
Total Current Liabilities		12,436.29
Long-Term Liabilities		
		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		12,436.29
Capital		
Surplus - Capital		448,937.76
Retained Earnings		37,522.88
Net Income		(8,729.51)
		<hr/>
Total Capital		477,731.13
		<hr/>
Total Liabilities & Capital	\$	<u><u>490,167.42</u></u>

Weedspport Free Library
Budget Income Statement
For the One Month Ending January 31, 2021

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Cayuga County	\$ 0.00	\$ 0.00	\$ 0.00	0.00	0.00	0.00
Town of Brutus	0.00	0.00	0.00	0.00	0.00	0.00
Village	0.00	0.00	0.00	0.00	0.00	0.00
School District	0.00	0.00	0.00	0.00	0.00	0.00
Local Aid	0.00	0.00	0.00	0.00	0.00	0.00
Other Cash Grants	0.00	0.00	0.00	0.00	0.00	0.00
Other State Aid	0.00	0.00	0.00	0.00	0.00	0.00
PPP Cares Program	0.00	0.00	0.00	0.00	0.00	0.00
Gifts/Endowments-OR	0.00	0.00	0.00	0.00	0.00	0.00
Donations-OR	47.75	1,000.00	(952.25)	47.75	1,000.00	(952.25)
Donations from Friends	0.00	3,000.00	(3,000.00)	0.00	3,000.00	(3,000.00)
Fund Raising-OR	0.00	0.00	0.00	0.00	0.00	0.00
Investments Interest-OR	2.56	0.00	2.56	2.56	0.00	2.56
Library Fines-OR	0.00	0.00	0.00	0.00	0.00	0.00
Copier & Fax Fees-OR	60.00	750.00	(690.00)	60.00	750.00	(690.00)
Lost Materials Income	0.00	0.00	0.00	0.00	0.00	0.00
Other Income-OR	0.00	500.00	(500.00)	0.00	500.00	(500.00)
Grant Income	0.00	0.00	0.00	0.00	0.00	0.00
Restricted Income	270.00	0.00	270.00	270.00	0.00	270.00
Total Revenues	380.31	5,250.00	(4,869.69)	380.31	5,250.00	(4,869.69)
Salaries/Benefits	8,322.06	7,977.66	344.40	8,322.06	7,977.66	344.40
Total Payroll/Expense	8,322.06	7,977.66	344.40	8,322.06	7,977.66	344.40
Expenses						
Building Repair	0.00	2,000.00	(2,000.00)	0.00	2,000.00	(2,000.00)
Serials	265.69	0.00	265.69	265.69	0.00	265.69
Books	0.00	583.33	(583.33)	0.00	583.33	(583.33)
Software/online databases	0.00	0.00	0.00	0.00	0.00	0.00
Audio/Video/DVD	0.00	0.00	0.00	0.00	0.00	0.00
Computer Lic	0.00	0.00	0.00	0.00	0.00	0.00
Contract Services	58.00	323.33	(265.33)	58.00	323.33	(265.33)
Copier - Lease	68.95	69.00	(0.05)	68.95	69.00	(0.05)
Custodial Support	30.32	483.33	(453.01)	30.32	483.33	(453.01)
Equipment Repair/Upgrades	0.00	208.33	(208.33)	0.00	208.33	(208.33)
Insurance - Property/Liability	0.00	0.00	0.00	0.00	0.00	0.00
Insurance - D & O	0.00	0.00	0.00	0.00	0.00	0.00
Library Supplies	4.44	58.33	(53.89)	4.44	58.33	(53.89)
Outside Services	0.00	0.00	0.00	0.00	0.00	0.00
Other Expenses	0.00	200.00	(200.00)	0.00	200.00	(200.00)

Weedspport Free Library
Budget Income Statement
For the One Month Ending January 31, 2021

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Outdoor Maintenance	0.00	157.50	(157.50)	0.00	157.50	(157.50)
Postage	226.00	25.00	201.00	226.00	25.00	201.00
Professional Services	0.00	154.17	(154.17)	0.00	154.17	(154.17)
Publicity	0.00	0.00	0.00	0.00	0.00	0.00
Telephone	134.36	128.33	6.03	134.36	128.33	6.03
Travel & Seminars	0.00	750.00	(750.00)	0.00	750.00	(750.00)
Utilities	0.00	458.33	(458.33)	0.00	458.33	(458.33)
Total Expenses	787.76	5,598.98	(4,811.22)	787.76	5,598.98	(4,811.22)
Net Operating Income	(8,729.51)	(8,326.64)	(402.87)	(8,729.51)	(8,326.64)	(402.87)
Mobil Unrealized Gain Investme	0.00	0.00	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	0.00	0.00	0.00
Net Income	\$ (8,729.51)	\$ (8,326.64)	\$ (402.87)	\$ (8,729.51)	\$ (8,326.64)	\$ (402.87)

Weedsport Free Library
 Gl Account Summary Report
 As of: January 31, 2021

<u>Account Number</u>	<u>Account Description</u>	<u>Beginning Balance</u>	<u>Debit Change</u>	<u>Credit Change</u>	<u>Net Change</u>	<u>Ending Balance</u>
24000	Restricted Funds - Friends	(9,776.69)	\$ 6.99	\$ (262.25)	\$ (255.26)	\$ (10,031.95)
24200	Restricted Funds-Jr. Frien	(1,229.36)	0.00	0.00	0.00	(1,229.36)
	Totals	<u>(11,006.05)</u>	<u>\$ 6.99</u>	<u>\$ (262.25)</u>	<u>\$ (255.26)</u>	<u>\$ (11,261.31)</u>

Weedsport Free Library
Cash change report
As of: January 31, 2021

<u>Account Number</u>	<u>Account Description</u>	<u>Beginning Balance</u>	<u>Debit Change</u>	<u>Credit Change</u>	<u>Net Change</u>	<u>Ending Balance</u>
10000	Key - Checking #4047	2,651.27	\$ 6,107.75	\$ (7,745.33)	\$ (1,637.58)	\$ 1,013.69
10500	Key - Public Tax Money #	61,770.89	0.99	(6,000.00)	(5,999.01)	55,771.88
10900	Key Restricted Svgs #014	185,449.49	533.82	(259.84)	273.98	185,723.47
11000	Cash on Hand	200.00	0.00	0.00	0.00	200.00
Totals		<u>250,071.65</u>	<u>\$ 6,642.56</u>	<u>\$ (14,005.17)</u>	<u>\$ (7,362.61)</u>	<u>\$ 242,709.04</u>

Weedsport Free Library
Cash change report
As of: January 31, 2021

<u>Account Number</u>	<u>Account Description</u>	<u>Beginning Balance</u>	<u>Debit Change</u>	<u>Credit Change</u>	<u>Net Change</u>	<u>Ending Balance</u>
10000	Key - Checking #4047	2,651.27	\$ 6,107.75	\$ (7,745.33)	\$ (1,637.58)	\$ 1,013.69
10500	Key - Public Tax Money #	61,770.89	0.99	(6,000.00)	(5,999.01)	55,771.88
10900	Key Restricted Svgs #014	185,449.49	533.82	(259.84)	273.98	185,723.47
11000	Cash on Hand	200.00	0.00	0.00	0.00	200.00
	Totals	<u>250,071.65</u>	<u>\$ 6,642.56</u>	<u>\$ (14,005.17)</u>	<u>\$ (7,362.61)</u>	<u>\$ 242,709.04</u>

Weedsport Free Library
GI Account Summary Report
As of: January 31, 2021

<u>Account Number</u>	<u>Account Description</u>	<u>Beginning Balance</u>	<u>Debit Change</u>	<u>Credit Change</u>	<u>Net Change</u>	<u>Ending Balance</u>
24000	Restricted Funds - Friends	(9,776.69)	\$ 6.99	\$ (262.25)	\$ (255.26)	\$ (10,031.95)
24200	Restricted Funds-Jr. Frien	(1,229.36)	0.00	0.00	0.00	(1,229.36)
	Totals	<u>(11,006.05)</u>	<u>\$ 6.99</u>	<u>\$ (262.25)</u>	<u>\$ (255.26)</u>	<u>\$ (11,261.31)</u>

Weedspport Free Library
Summary Restricted Savings Account
For the Period From Jan 1, 2021 to Jan 31, 2021

Filter Criteria includes: 1) IDs: Restricted Monies. Report order is by ID. Report is printed excluding Balance Forward and Summarized by Job, Phase, Cost Code.

Job ID	Phase ID	Cost Code ID	Actual Rev.	Actual Exp.	Net DR/CR	Remaining
Restricted	Friends Restricted	Membership	100.00		-100.00	
		Other Expense		6.99	6.99	
		Sale of Books	162.25		-162.25	
			262.25	6.99	-255.26	
	Interest		1.57		-1.57	
			1.57		-1.57	
	Peterson Memorial	Other Income	270.00		-270.00	
		Serials		27.95	27.95	
			270.00	27.95	-242.05	
Restricted	Total		533.82	34.94	-498.88	-498.88
Report	Total		533.82	34.94	-498.88	-498.88